Form No:	
----------	--



# DEPARTMENT OF IMMIGRATION AND EMIGRATION SRI LANKA

## STOLEN or LOST SRI LANKAN PASSPORT - COMPLAINT FORM

This form to be used by Sri Lankans abroad in case of stolen or lost passport. Please fill in the form and submit it to the nearest Sri Lankan Diplomatic Mission together with a Police Report obtained from the local police in the country of residence.

#### **IMPORTANT:**

upon accepting of this complaint, the Department of Immigration and Emigration will immediately cancel the stolen or lost passport and it will not be valid for use any longer. The details of cancellation will be automatically shared worldwide to avoid misuse. Never use the lost passport again. You are strongly advised to obtain a new passport immediately to avoid inconvenience.

#### PLEASE FILL IN BLOCK LETTERS

APPLICANT INFORMATION
1. Surname * ( as appeared in the passport )
2. First name:*
3 Maiden Name:
4. Address in the country of residence
5. Contact details in the country of residence
Tel Mobile
E mail
5. Address in Sri Lanka
7. Contact details in Sri Lanka
Tel Mobile
E mail

LOST AND STOLEN TRAVEL DOCUMENT DETAILS	
LOST AND STOLEN TRAVEL DOCUMENT DETAILS	
8. passport No NIC No	
9. Date Stolen / Lost	
10. Place stolen / Lost	
11 Have you ever lost a passport previously? Yes No	
12. Signature of the applicant	
13. Date	
For office use only:	
Remarks:	
· ·	
Signature: Date:	

## Embassy of Sri Lanka, Stockholm

New Passport Application Checklist For Lost Passport

Name of Applicant: .....

Contact No: Email Address:				
Residential Address:				
Document	Yes	No	Remarks	
Duly completed Form K-35 A (Filled in English block letters)				
Lost Passport Application				
3 Photos as per Department specifications				
Copy of Previous Passport (if available)				
Valid Resident/Visa Card				
Original Birth Certificate				
Police Report Attested by the relevant country's Foreign Ministry				
Professional Certificate/ Letter from Employer (if required)				
Sri Lankan National ID Card (if available)				
Marriage Certificate (if required)				
Personbevis-Skatteverket (Extract from the Swedish Population Registry) (in Egnlish)				
Application Submitted to Office/ By Post				
Applicant is to provide photocopies with the original documents to the Consular Division.				
Applicant is to submit the original payment receipt to obtain his/her new passport.				
Check 1 Check 2				
Receipt No: Date:				
Application: Accepted/ Rejected				

#### **Specifications of the Passport Photographs:**

- 1. The image should be 3.5 x 4.5 cm in size
- 2. The image must have adequate brightness and contrast
- 3. The skin tone should be natural. In case of over-exposure or underexposure of the photo, the skin is either too dark or too light, photo will not be accepted
- 4. It should show a close up of the head and (partial) shoulders
- 5. The image should be straight looking, centered with neutral expression
- 6. Face should be in sharp focus and clear with no ink marks/creases/lines
- 7. The face (from forehead edge to bottom of chin) should be 70 to 80% of the photo or of 2.5cm height
- 8. The eyes must be open and no hair obscuring the face
- 9. Spectacles is not accepted
- 10. Head coverings, hair, head-dress or facial ornaments should not obscure the face
- 11. The photo must have plain light background and must contrast with face and dress
- 12. There must be no other people or object in the photo
- 13. The lighting must be uniform with no shadows on the face or behind
- 14. Red eye photos are not allowed
- 15.No lines are allowed.

The photo should be ideally printed in professional photo printing papers with continuous tone and good resolution. Polaroid photos or photos printed with ordinary printers are not suitable.

Passports Applications with photos that do not match these specifications are liable to be rejected by the Department of Immigration and Emigration of Sri Lanka and could result in delay in the process. Hence Passport applicants are advised not to submit photos with any of the defects listed above.



#### ආගමන හා විගමන දෙපාර්තමේන්තුව குடிவரவு, குடியகல்வுத் திணைக்களம்

#### DEPARTMENT OF IMMIGRATION AND EMIGRATION

විදේශ දූත මණ්ඩල සේවය வெளிநாட்டு தூதரகம் Overseas Mission



படிவம் }K Form

ශී ලංකා ගමන් බලපතුයක්, හදිසි/හඳුනාගැනීමේ සහතිකයක් සඳහා ඉල්ලුම්පතුය මූහங්සෙ සடவுச்சீட்டு, அவசரகாஸ/அடையாளச் சான்றிதழ் விண்ணப்பம் APPLICATION FOR A SRI LANKAN PASSPORT, EMERGENCY/ IDENTITY CERTIFICATE

පරිගණකයට ඇතුළත් කළ හැක්කේ ඉංගීුසි භාෂාවෙන් පමණක් බැවින් අගැදුම්පත් ඉංගීුසියෙන් පමණක් පිරවිය යුතුය. අවශช නම් වැඩි විස්තර සඳහා ආ.වි. 35 (බී) උපදෙස් පතිකාව (සිංහල/දෙමළ) බලන්න.

கணனியானது ஆங்கில மொழியை மட்டுமே ஏற்றுக்கொள்வதால் விண்ணப்பப் படிவத்தை ஆங்கிலத்தில் மட்டுமே பூர்த்திசெய்தல் வேண்டும். அவசியமாயின் (சிங்களம்/தமிழ்) மேலதிக தகவல்களுக்கு அறிவுறுத்தல் படிவத்தைப் பார்க்கவும். (கு.கு. 35'பி')

The data and information are fed into the computer only in English Language. Hence the application must be filled in English. If necessary, please read instructions in form I.E. 35 "B" (Sinhala/Tamil)

එක් ජායාරූපයක් මෙහි අලුවන්න

நிழல் படத்தில் ஒன்றை

ஆங்கே ஒட்டவும் Affix One Photograph Here

	කාර්යාලයීය පු APPLICATION No.	යා්ජනය සඳහා/ அலுவலக உபயோகத்தி		10 0000
	N N	APPLICATED PASSPORT	No.	AC CODE
1.	Type of Travel Document required	All Countries Midd Cour	le East Emergency ntries Certificate	Identity Certificate
2.	Present Travel Document Number	3. NMRP No. (If any)	4. Person	al Identity Card Number
5.	Surname }			
6.	Other Names }			
7.	Permanent Address Overseas }			
8.	Date of Birth	Date	Month	Year
9.	Birth Certificate }	Number	District	
10.	Place of Birth }			
11.	Sex }	Female	Male	
12.	Profession/ Occupation/ Job }			
13.	Have you obtained Citizenship of a foreign of	ountry or Dual Citizenship in Sri Lank	xa } Yes	No
	If Yes, Dual Citizenship No. (Please fill up fields 18 and 19)			
14.	Mobile Phone No. Overseas			
15.	e-mail Address }			

		Commulaanifaan	ural Citizanshin Holders
	Ī	Compulsory for D	ual Citizenship Holders
16.	Foreign Nationality		
17.	Foreign Passport No.		
	<u> </u>		
18.	If this applic	ation is for a child below the age of	16 years, following information must also be provided.
	National Ideatity Co	Father / Guardian	Mother / Guardian
	National identity Ca	ard No. / Present Travel Document No.	National Identity Card No. / Present Travel Document No.
		වක් ජායාරූපයක් මෙහි අලවන්න	චක් ජාගාරූපයක් මෙහි අලවන්න
		நிழல் படத்தில்	றிழல் படத்தில்
		தனறை இங்கே ஒட்டவும்	ஒன்றை இ≨கே ஓட்டவும்
		Affix One	Affix One
		Photograph Here	Photograph Here
19.	கீழேயுள்ள இரண்டு கூடுகள	්වෙන කොටු දෙක තුළ කළු ඉරිවල නොගෑවෙන ඉස්යුණැனුம் தபவுசெய்து உங்கள் கையொய்பு vour signature inside both cages below. Si	த்தை இடவும், கையொப்பம் கோடுகளில் படக்கூடாது.
20.	(අදාල නොවන වචන කපා ඡ		කරුගේ පුකාශය
			(රටේ නම ලියන්න) පුරවැසිභාවය / ශීූ ලංකා ද්විත්ව පුරවැසිභාවය ල
	ශී ලංකාවේ /වෙනත් රටක ර බවත් මෙයින් සහතික කරමි.	ාමන් බලපතුයක්, හදිසි සහතිකයක් හෝ හඳුනා	ාගැනීමේ සහතිකයක් මා සතුව නොතිබුණු බව හෝ එවැන්නක් සඳහා අයපුම් නොකරන (
	ගමන් බලපතු / හදිසි සහතිය	ගය හා හඳුනාගැනීමේ සහතිකය අවලංගු කිරීම ස	ාපතුය / හදිසි සහතිකය / හඳුනාගැනීමේ සහතිකය හැර මීට පෙර මා සතුව තිබුණු සිය <sub>්</sub> සඳහා ශුී ලංකා ගමන් බලපතු පිළිබඳ නිසි බලධාරීන්ට මව්සින් භාර දී ඇති බවත්, මීට අමු ් අයඳුම් පතුයක් මව්සින් ඉදිරිපත් නොකරන ලද බවත් පුකාශ කරමි.
	මෙම අයඳුම් පතුයට අමුණා කිරීම්වලට භාජනය නොකරු		සත水 තොරතුරු වසන් කිරීම තෝ වික්ෂේප කිරීම සඳහා චම ලිගකියවිලි වනජ ලෙස වෙන
	ඉහත අලවා ඇති ජායාරූප ගත් ජායාරූප වවත් සහතික		රව, මාගේ ස්වාභාවීක තත්ත්වය පිළිබිඹු කරන බවත්, එම ජායාරූප මාස 3ක් ඇතුළත ල
		(පූජන /මයා / මිය / මෙය) වන මම	s හරහා ගමන් බලපතුයක් අයඳුම් කරනපදි ) ශී ලංකාවෙන් පිටත්ව යාමට පුථම දෙපාර්තමේන්තුව වෙත මාගේ ඇඟිලි සලකුණු ලබාං න් පිටත්ව යාම වැළකෙන පරිදි මාගේ ගමන් බලපතුය අතීය වන බව මම දැනුවත්ව සිදී

#### விண்ணப்பதாரியின் பிரகடனம்

(பொருத்தமற்ற சொற்களை வெட்டி வீடவும்)

நான் இலங்கைப் பிரஜை ஒருவராவேன் என்பதை பிரகடனம் செம்கின்றேன் / நான்
இலங்கை / பிறீதொரு நாட்டின் கடவுச்சீட்டொன்று. அவசர சான்றிதலொன்று அல்லது அடையாளச் சான்றிதலொன்று என்வசம் இருக்கவில்லை என்பதை அல்லது அவ்வாறான ஆவணமொன்றிற்காக விண்ணப்பிக்கவில்லை என்பதை இத்தால் உறுதியுரைக்கின்றேன்.
இத்துடன் சமர்ப்பிக்கப்படுகின்ற
இவ் விண்ணப்பப்படிவத்துடன் இணைக்கப்பட்டுள்ள ஆவணங்கள் உண்மையானதும், சரியானதெனவும், உண்மையான விபரங்களை மறைக்கும் நோக்குடன் போலியான ஆவணங்கள் போலியாக மாற்றங்களுக்கு உட்படுத்தப்படவில்லை என்பதையும் உறுதியுரைக்கின்றேன்.
மேலே ஒட்டப்பட்ட புகைப்படம் உருமாற்றப்பட்டு அல்லது மறைக்கப்பட்டு இல்லாது, எனது இயற்கைத் தோற்றத்தை வெளிக்காட்டும் புகைப்படம் எவ்பதையும், இப் புகைப்படங்கள் 03 மாத காலப்பகுதிக்குள் பெற்றுக் கொள்ளப்பட்டவை என்பதையும் உறுதியுரைக்கின்றேன்,
Client Undertaking
(Please cut off the inapplicable words)
I declare that I am a citizen of Sri Lanka / I hold Dual Citizenship of Sri Lanka / I am a citizen of
I certify that I have not previously held or applied for any Passport, Emergency Certificate or an Identity Certificate
I certify that all previous passports, Emergency Certificate or an identity Certificates held by my name have been surrendered to the Sri Lankan Passport Authorities for cancellation, other than the passport/ Emergency Certificate/ Identity Certificate No:
I certify that the information furnished in this application and documents attached to this application are true and correct and no alterations, modifications or falsifications were carried out to hide or deflect true facts.
I certify that affixed photographs are depicting the natural status of myself without disguise or concealment and were taken with in the last three months.
I Mr./Mrs./Miss/Rev
applying for a passport through Sri Lanka Mission in hereby undertake to provide my fingerprints to the Department prior to my departure from Sri Lanka. I understand the failure to do so will cause my passport to become inactive, preventing my departure from Sri Lanka.
දිනය හා ස්ථානය/ Date and place අයදුම්කරුගේ අත්සන / Signature of the Applicant නියනිயුம். මුடமும்: බින්නොப්பනාලිඩන් නෙහිඩා සට්ටාව
21. අයඳුම්කරු පිළිබඳ සහතිකය
(මේ සඳහා ගාස්තුවක් අය නොකළ යුතුය) මාගේ පෞද්ගලික දැනීමට හා විශ්වාසයට අනුව අයළුම්කරු විසින් ලබා දී ඇති තොරතුරු සහෂ බවත් අයළුම්කරු විසින් ඉහත කර ඇති පුකාශය නිවැරදි බවත් සහතික කරම, අයළුම්කරු සිය අත්සන මා ඉදිරිපිට දීදී හැබූ බව ද සහතික කරමි.
விண்ணப்பதாரி தொடர்பான சான்றுலை
(இதற்காக கட்டணம் அருவிடுதல் கூடாது)
எனது தனிப்பட்ட அறிவுக்கும், நம்பிக்கைக்கும் எட்டிய வரை, விண்ணப்பதாரியினால் தரப்பட்டுள்ள விபரங்கள் உண்மையானவை எனவும், விண்ணப்பதாரியினால்
வண்ணத் தன்பட்டதுள்ள பீர்கடனம் சரியாவ்தெளவும் அத்தாட்சிப்படுத்துகின்றேன். விண்ணப்பதாரி மழங்கப்பட்டுள்ள பீர்கடனம் சரியாவதெளவும் அத்தாட்சிப்படுத்துகின்றேன். விண்ணப்பதாரி ஆம் திகதி முன்னிலையில் அவரது கைபொப்பத்தை இட்டார் என்பதையும் அத்தாட்சிப்படுத்துகின்றேன்.

#### Certificate Regrading the Applicant

(No fee is chargeable for this Certificate)

විදේශ දූත මණ්ඩල මුදාව/ Overseas Mission Seal/ வெளிநாட்டுத் தூதரக உத்தியோகபூர்வ இறப்பர் முத்தினர

විදේශ දුත මණ්ඩල බලුගලත් නිලධාරියාගේ අත්සන/ Signature of OM Authorized Officer/ හුතුන්න அනිනාලා ටොලා දැන්නීම් කන්මොර්ධාර දිනය/ Date/ නියනි

(කාර්යාලයිය පුයෝජනය සඳහා) (அலுவலக உபயோகத்திற்கு மாத்திரம்) (For Office use only)

විදේශ දුහ මණ්ඩල හිරිදේශය வெளிநாட்டு இலங்கை தூதரகத்தின் விதந்துரை Recommendation of the Overseas Sri Lankan Mission

කාර්යාලයීය පුයෝජනය සඳහා /அலுவலக ഉ.ப.	யாகத்திற்கு மாத்திரம்/ For Office use only
Special Reference to Controller / DC	
1. BC ALT/ DE	PPT No :
2. NIC DF/ Double (Different/ Same)	PPT Lost : Yes/ No
3. Appearence (Different/ Under Age/ Above Age)	BC No :
4. Black Listed: ID/ PPT/ BC or other reason	District :
	NIC/ DL/ Postal ID
Ac's Signature	MC No :
	District :
	Parents PPT copy/ NIC/ Consent Letter
	Ac's Order:
	G
	=

### DECLARATION OF CITIZENSHIP OF THE APPLICANT / PARENTS

l,(Applicant's name)		
of(Applicant's address),		
bearing Sri Lanka passport No issued at (Place issued)		
on (Date issued), hereby solemnly and truthfully declare and affirm, that I		
am a *citizen of Sri Lanka and is not a citizen of any other country / *Dual citizen of Sri		
Lanka and (Second country you hold citizenship) as of *today /		
* (the last date applicant holds the Sri Lanka citizenship).		
Signature of the applicant (For children under 18 years of age, a parent or legal guardian should signed)  * - Delete irrelevant words		
<b>Explanatory note:</b> Please note that the above declaration is required on account of the fact, that if the applicant / Parents of applicant had acquired citizenship of any other country, he/she automatically loses Sri Lanka citizenship.		
Attestation by the Embassy / Honorary Consulate of Sri Lanka;		
Sworn / Affirmed and signed this day of		

Signature of the Attester and Official Seal