## Embassy of Sri Lanka, Stockholm

Application Checklist For Passport

## **Lost/Stolen Passport Category**

| Name of Applicant:  |                 |              |                       |  |
|---|-----------------|--------------|-----------------------|--|
| Contact No: Email Address   | :               | .,           |                       |  |
| Residential Address:  | *************** |              |                       |  |
| Document  | Check 1         | Check 2      | Remarks               |  |
| Duly completed Form K-35 A (Filled in English block letters)  |                 |              |                       |  |
| Lost Passport Complaint Form <b>OR</b> Police<br>Report in English Attested by the relevant<br>Foreign Ministry   |                 |              | , p. 2                |  |
| Affidavit- Continuation of Citizenship  |                 |              |                       |  |
| 4 Photos as per Department specifications   |                 |              |                       |  |
| Copy of Previous Passport (if available)  |                 |              |                       |  |
| Valid residence permit  |                 |              |                       |  |
| Original Birth Certificate (English translation is not accepted)  |                 |              |                       |  |
| Professional Certificate/ Letter from Employer (if required)  |                 |              |                       |  |
| Sri Lankan National ID Card (if available)  |                 |              |                       |  |
| Marriage Certificate (if required)  |                 |              |                       |  |
| Personbevis (Extract from the Swedish<br>Population Registry. Residents of Sweden)  |                 |              |                       |  |
| <ul> <li>Application Submitted to Office/By Post</li> <li>To ensure the smooth processing of the appapplication within 30 days from the date of rejection of the application.</li> <li>Applicant should submit the payment receiption.</li> </ul> | submission      | . Failure to | do so may lead to the |  |
| Receipt No: Date:   |                 |              |                       |  |
| Application: Accepted/ Rejected   |                 |              |                       |  |

## Specifications of the Sri Lankan Passport Photographs:

- 1. The image should be 3.5cm x 4.5cm in size.
- 2. The photo must have plain light background (white/light blue or light grey background) and must contrast with face and dress.
- 3. The eyes must be open and no hair obscuring the face, forehead and ears.
- 4. The image should be straight-looking, centred with neutral expression.
- 5. Face should be in sharp focus and clear with no ink marks/creases/lines.
- 6. Head coverings, head-dress or facial ornaments should not obscure the face.
- 7. The image must have adequate brightness and contrast.
- 8. The skin tone should be natural. In case of over-exposure or under- exposure of the photo/ the skin is either too dark or too light, photo will not be accepted.
- 9. It should show a close up of the head and (partial) shoulders.
- 10. The face (from forehead edge to bottom of chin) should be 70 to 80% of the photo or of 2.5cm height.
- 11. Spectacles are not accepted.
- 12. There must be no other people or object in the photo.
- 13. The lighting must be uniform with no shadows on the face or behind.
- 14. Red eye photos are not allowed.
- 15. No lines are allowed.
- 16. The photo should be ideally printed in professional photo printing papers with continuous tone and good resolution. Polaroid photos or photos printed with ordinary printers are not suitable.
- 17. Passports Applications with photos that do not match these specifications are liable to be rejected by the Department of Immigration and Emigration of Sri Lanka and could result in delay in the process.
- 18. Hence Passport applicants are advised not to submit photos with any of the defects listed above.

මෙම ඉල්ලුම් පහුය නොමිලේ නිකුත් කෙරේ/ இவ்விண்ணப்பப் பத்திரம் இலவசமாக விநியோகிக்கப்படும் THIS APPLICATION IS ISSUED FREE OF CHARGE



#### ආගමන හා විගමන දෙපාර්තමේන්තුව ඡුයුකුතුකු, ඡුයුයුයන්කුදු, ජූකුකෙස්සභාව DEPARTMENT OF IMMIGRATION AND EMIGRATION

#### විදේශ දූත මණ්ඩල සේවය බොණ්நாட்டு தூதரகம் Overseas Mission



ආකෘතිය Lingwidb Form

Ф. 8. б. 6. I.E.

இ ලංකා ගමන් වලපතුයක්, හදිසි/හඳුනාගැනීමේ සහතිකයක් සඳහා ඉල්ලුම්පතුය இலங்கை கடவுச்சீட்டு, அவசரகால/அடையாளச் சான்றிதழ் விண்ணப்பம் APPLICATION FOR A SRI LANKAN PASSPORT, EMERGENCY/IDENTITY CERTIFICATE

පරිගණකයට ඇතුළත් කළ හැක්කේ ඉංගුිසි භාෂාවෙන් පමණක් වැවින් අයැදුම්පත් ඉංගුිසියෙන් පමණක් පිරවිය යුතුය. අවශේ නම් වැඩි විස්තර සඳහා ආ.වී. 35 (වී) උපදෙස් පතිකාව (සිංහල/දෙමළ) බලන්න.

கணனிபானது ஆங்கில மொழிபை மட்டுமே ஏற்றுக்கொள்வதால் விண்ணப்பப் படிவத்தை ஆங்கிலத்தில் மட்டுமே பூர்த்திசெப்தல் வேண்டும். அவசியமாயின் (சிங்களம்/தமிழ்) மேலதிக தகவல்களுக்கு அறிவுறுத்தல் படிவத்தைப் பார்க்கவும். (கு.கு. 35'பி')

The data and Information are fed into the computer only in English Language. Hence the application must be filled in English. If necessary, please read instructions in form I.E. 35 "B" (Sinhala/Tamil)

වක් ඡායාරූපයක් මෙහි අලවන්න

> நிழல் படத்தில் ஒன்றை இங்கே ஒட்டவும்

Affix One Photograph Here

| කාර්ගාලයිය පුයෝජනය සඳහා / அலுவலக உபபோகத்திற்கு மாத்திரம்/ For Office use only |   |                                     |           |                          |                      |
|---|---|-------------------------------------|-----------|--------------------------|----------------------|
| [   | APPLICATION No.   | APPLICATED PASSPO                   | RT No.    | /                        | AC CODE              |
|   | N   |                                     |           |                          |                      |
| L   |   |                                     |           |                          |                      |
| 1.  | Type of Travel Document required                                  |                                     | ddle East | Emergency<br>Certificate | Identity Certificate |
| 2.  | Present Travel Document Number                                    | 3. NMRP No. (If any)                |           | 4. Personal Ide          | ntity Card Number    |
|   |   |                                     |           |                          |                      |
| 5;  | Surname }   |                                     |           |                          |                      |
| 6.  | Other Names }   |                                     |           |                          |                      |
| 7,,   | Permanent Address Overseas  |                                     |           |                          |                      |
| 8.  | Date of Birth }   | Date                                | Month     |                          | Year                 |
| 9.  | Birth Certificate }   | Number                              | District  |                          |                      |
| 10.   | Place of Birth }  |                                     |           |                          |                      |
| 11.   | Sex }   | Female                              | Male      |                          |                      |
| 12.   | Profession/ Occupation/ Job }                                     |                                     |           |                          |                      |
| 13.   | Have you obtained Citizenship of a foreign of                     | ountry or Dual Citizenship in Sri L | anka }    | Yes                      | No                   |
|   | If Yes, Dual Citizenship No.<br>(Please fill up fields 18 and 19) |                                     |           |                          |                      |
| 14.   | Mobile Phone No. Overseas   |                                     |           |                          |                      |
| 15.   | e-mail Address }  |                                     |           |                          |                      |

| _   |  |                |  |
|-----|--|----------------|--|
|     | Compulsory for Dual Citizenship Holders  |                |  |
| 16. | Foreign Nationality  |                |  |
| 17. | Foreign Passport No.   |                |  |
|     |  |                |  |
| 18. | If this application is for a child below the age of 16 years, following information must also be provided.  Father / Guardian  National Identity Card No. / Present Travel Document No.  National Identity Card No. / Present Travel Document No.  |                |  |
|     |  |                |  |
| 19. | චිත් ජායාරපෙයක් මෙහි<br>අපුවත්ත<br>විශ්ය පුරුදෙකුව<br>මුණ්ණ පුරුදෙකුව<br>Affix One<br>Photograph Here<br>අයදුම්කරු චිතිත් පහත දැක්වෙන කොටු දෙක තුළ කළු ඉවවල නොතෑවෙන පරිදි අත්සන වෙන වෙනම තැබිය ලූතුය.<br>ස්ව්වුයුණක් මුලුණ්ලි කලියනුස්ලෙන්නුව පුරුදුක්ලා සැස්සේ කමේයාරුරුම්කල මුලුකල සිංහුව යන්නෙන්න විශාලියණි<br>Applicant, Please place your signature inside both cages below. Signature should not touch the border. |                |  |
| 20. | අයඳුම්කරුගේ <b>පුකාශය</b><br>(අදාල නොවන වචන සපා හරින්න)  |                |  |
|     | මම මී ලංකාවේ පුරවැසියෙකු බව දාකාශ කරමි. / මම(රටේ නම් ලියන්න) පුරවැසිභාවය / මී ලංකා ද්විත්ව පුරවැසිභාව<br>ඇත්තෙමි.  | වය ලබා         |  |
|     | මු ලංකාවේ /වෙනත් රථක ගමන් බලපතුයක්, හදියි සහතිකයක් හෝ හඳුනාගැනීමේ සහතිකයක් මා සතුව නොතිබුණු බව හෝ විවැන්නක් සඳහා අයඳුම් නොක<br>බවත් මෙයින් සහතික කරමි.   | ාරන ලද         |  |
|     | මේ සමග ඉදිරිපත් කරනු ලබන අංක   |                |  |
|     | මෙම අයඳුම් පනුයට අමුණා ඇති ලියකියවිලි සහා හා නිවැරදි ඒවා බවත්, සහා හොරතුරු විතන් කිරීම හෝ වික්ෂේප කිරීම සඳහා වම ලියකියවිලි වනජ ලෙස<br>කිරීම්වලට භාජනය නොකරන ලද බවත් සහතික කරමි.  | ා වෙනස්        |  |
|     | ඉහත අලවා ඇති ජායාරූප වෙස් මාරු කිරිම්වලින් හෝ සැඟවීම්වලින් තොරව, මාගේ ස්වාතාවික තත්ත්වය පිළිබිඹු කරන බවත්, වම ජායාරූප මාස 3ක් ඇතුළ<br>ගත් ජායාරූප බවත් සහතික කරමි.   | <b>අත ල</b> බා |  |
|     |  | ුබාදෙන         |  |



### விண்ணப்பதாரியின் பிரகடவை

| (டொருத்து <b>மற்</b> ற சொற்களை வெட்டி விடவும்)  |
|---|
| நான் இலங்கைப் பிரணை ஒருவராவேன் என்பதை பிரகடனம் செய்கின்றேன் / 'நான்   |
| இலங்கை / பீறிதொரு நாட்டின் கடவுச்சீட்டொன்று, அவசர சான்றிதலொன்று அல்லது அடையாளச் சான்றிதலொன்று என்வசம் இருக்கவில்லை என்பதை அல்லது<br>அவ்வாறான ஆவணமொன்றிற்காக விண்ணப்பிக்கவில்லை என்பதை இத்தால் உறுதியுரைக்கின்றேன்.  |
| இத்துடன் சமர்ப்பீக்கப்படுகின்ற  |
| இவ் விண்ணப்பப்படிவத்துடன் இணைக்கப்பட்டுள்ள ஆவணங்கள் உண்மையானதும், சரியானதௌவும், உண்மையான வியுங்களை மறைக்கும் நோக்குடன் போலியான<br>ஆவணங்கள் போவியாக மாற்றங்களுக்கு உட்படுத்தப்படவில்லை என்பதையும் உறுதியுணுக் <b>கின்றேன்</b> .  |
| மேலே ஒட்டப்பட்ட புகைப்படம் உருமாற்றப்பட்டு அல்லது மறைக்கப்பட்டு இல்லாது, எனது இயற்கைத் தோற்றத்தை வெளிக்காட்டும் புகைப்படம் என்பதையும், இப்<br>புகைப்படங்கள் 03 மாத காலப்பகுதிக்குள் பெற்றுக் கொள்ளப்பட்டவை என்பதையும் உறுதியுரைக்கின்றேன்.                                    |
|   |
| Client Undertaking  |
| (Please cut off the inapplicable words)   |
| declare that I am a citizen of Sri Lanka / I hold Dual Citizenship of Sri Lanka / I am a citizen of   |
| certify that I have not previously held or applied for any Passport, Emergency Certificate or an Identity Certificate   |
| certify that all previous passports, Emergency Certificate or an identity Certificates held by my name have been surrendered to the Sri Lankan Passport   |
| Authorities for cancellation, other than the passport/ Emergency Certificate/ Identity Certificate No:  |
| I certify that the information furnished in this application and documents attached to this application are true and correct and no alterations, modifications or falsifications were carried out to hide or deflect true facts.  |
| ! certify that affixed photographs are depicting the natural status of myself without disguise or concealment and were taken with in the last three months.   |
| I Mr./Mrs./Miss/Revresiding at  |
| applying for a passport through Sri Lanka Mission in hereby undertake to provide my fingerprints to the Department prior to my departure from Sri Lanka. I understand the failure to do so will cause my passport to become inactive, preventing my departure from Sri Lanka. |
|   |
| தேகை ல ප්ථානය/ Date and place අයළම්කරුණේ අත්සන / Signature of the Applicant<br>திகதியும், இடமும்: விண்ணப்பதாரியின் கையொப்பம்  |
| 21. අග <b>ුම්කරු පිළිබඳ සහතික</b> ය   |
| (මේ සඳහා ගාත්තුවක් අය නොකළ යුතුය)   |
| මාගේ පෙදේගලික දැනීමට හා විශ්වාසයට අනුව අයදුම්කරු විසින් ලබා දී ඇති තොරතුරු සහ බවත් අයදුම්කරු විසින් ඉහන කර ඇති පුකාශය නිවැරදි බවත් සහතික කරමි.<br>අයදුම්කරු සිය අත්සන මා ඉදිරිපිට දී දින  |
| விண்ணப்பதாரி தொடர்பான சான்றுலை  |
| (இதற்காக கட்டலாம் அறுவீடுதல் கூடாது)  |
| எனது தனிப்பட்ட அறிவுக்கும், நம்பிக்கைக்கும் எட்டிய வரை, விண்ணப்பதாரியினால் துப்பட்டுள்ள விபரங்கள் உண்மையானவை எனவும், விண்ணப்பதாரியினால்<br>வழங்கப்பட்டுள்ள பிரசுடனம் சரியானதெவைும் அத்தாட்சிய்படுத்துகின்றேன். விண்ணப்பதாரி ஆம் திகதி   |

#### **Certificate Regrading the Applicant**

(No fee is chargeable for this Certificate)

විදේශ දුන මණ්ඩල මුදුන්/ Overseas Mission Seal/வெளிநாட்டுத் தூதரக உத்தியோகயூங் இறப்பர் முத்தினர

විදේශ උත මණ්ඩල වලගලත් නිලධාටගයේ අත්තන/ Signature of OM Authorized Officer/ தூதரக அதிகாரம் பெற்ற உத்திபோகத்தரின் கைபோப்பம் දිනය/ Date/ මුනේ

(கூடுவலக் உடபோகத்திற்கு மாத்திரம்) (அலுவலக் உடபோகத்திற்கு மாத்திரம்) (For Office use only)

වරේෂ දුත මන්තිල නිර්දේශය வெளிநாட்டு இலங்கை குரதரகத்தின் விருந்துரை Recommendation of the Overseas Sri Lankan Mission

| කාර්ගාලගීය පුයෝජනය සඳහා / <u>அ</u> ඹුාබනය <u>ළ</u> ඩල | யாகத்திற்கு யாத்திரம்/ For Office use only |
|---|--|
| Special Reference to Controller / DC                  |  |
| 1. BC ALT/ DE   | PPT No:                                    |
| 2. NIC DF/ Double (Different/ Same)                   | PPT Lost : Yes/ No                         |
| 3. Appearence (Different/ Under Age/ Above Age)       | BC No :                                    |
| 4. Black Listed: ID/ PPT/ BC or other reason          | District :                                 |
|   | NIC/ DL/ Postal ID                         |
| Ac's Signature  | MC No :                                    |
|   | District:                                  |
|   | Parents PPT copy/ NIC/ Consent Letter      |
|   | Ac's Order:                                |
|   |  |
|   |  |
|   |  |
|   |  |
|   | 1  |

## DECLARATION OF CITIZENSHIP OF THE APPLICANT/PARENT

| I,(Applicant's name)   |
|--|
| of   |
| bearing Sri Lankan passport No issued at(Place issued)   |
| on   |
| affirm, that I am a *citizen of Sri Lanka and is not a citizen of any other country/   |
| *dual citizens of Sri Lanka and (second country of citizenship) as   |
| of *today/ * (the last date applicant held the Sri Lankan citizenship).  |
|  |
| Signature of the applicant   |
| (for children under 18-years of age a parent/legal guardian should sign)   |
|  |
| Date   |
| *- Delete irrelevant words   |
| <b>Explanatory note</b> : Please note that the above declaration is required on account of the fact that if the applicant/Parents of the applicant had acquired citizenship of any other country, he/she automatically loses Sri Lankan citizenship. |
| Attestation by the Embassy/ Honorary Consulate of Sri Lanka:   |
| Sworn/affirmed and signed this day of 20before me.   |
|  |
| Signature of the Attester and Official seal  |

| Form No: |
|----------|
|----------|



## **DEPARTMENT OF IMMIGRATION AND EMIGRATION SRI LANKA**

# STOLEN or LOST SRI LANKAN PASSPORT - COMPLAINT FORM

This form to be used by Sri Lankans abroad in case of stolen or lost passport. Please fill in the form and submit it to the nearest Sri Lankan Diplomatic Mission together with a Police Report obtained from the local police in the country of residence.

#### IMPORTANT:

upon accepting of this complaint, the Department of Immigration and Emigration will immediately cancel the stolen or lost passport and it will not be valid for use any longer. The details of cancellation will be automatically shared worldwide to avoid misuse. Never use the lost passport again. You are strongly advised to obtain a new passport immediately to avoid inconvenience.

| PLE            | EASE FILL IN BLOCK LETTERS                  |  |  |  |
|----------------|---|--|--|--|
| AP             | APPLICANT INFORMATION                       |  |  |  |
| t <sub>a</sub> | Surname * ( as appeared in the passport )   |  |  |  |
|                |   |  |  |  |
| 2.             | First name:*                                |  |  |  |
|                |   |  |  |  |
| 3              | Maiden Name:                                |  |  |  |
|                |   |  |  |  |
| 4.             | Address in the country of residence         |  |  |  |
|                |   |  |  |  |
|                |   |  |  |  |
| 5.             | Contact details in the country of residence |  |  |  |
|                | Tel Mobile                                  |  |  |  |
| 1              | E mail                                      |  |  |  |
| 6.             | Address in Sri Lanka                        |  |  |  |
|                |   |  |  |  |
|                |   |  |  |  |
| 7.             | Contact details in Sri Lanka                |  |  |  |
|                | Tel Mobile                                  |  |  |  |
|                | E mail                                      |  |  |  |

| LOST AND STOLEN TRAVEL DOCUMENT DETAILS             |
|---|
| 8. passport No NIC No NIC No                        |
| 9. Date Stolen / Lost                               |
| 10. Place stolen / Lost                             |
| 11 Have you ever lost a passport previously? Yes No |
| 12. Signature of the applicant                      |
| 13. Date  |
|   |
| For office use only:                                |
| Remarks:  |
|   |
|   |
|   |
|   |
|   |
|   |
| Signature: Date:                                    |
|   |

## **Affidavit**

| holder of Sri Lankan Passport No: of              | and National Identity Card No  |
|---|--|
| in Sri Lanka ) and presently residing             | atpermanent address  |
|   | nce) being a Buddhist/Christian/Muslim/Hindu doe and and affirm as follows;                          |
| apply for a new Sri Lankan passpo 3. I arrived in |  |
| •   | ation is true and correct. I accept that if any<br>alse, it would be an offence punishable by action |
| Signed and affirmed to at202                      | (country) on this Day of   |
| Declared by the above named:of declarant).        | (name  |
| Date:   | Signature:   |
| Signed in my presence.                            |  |
| Date:   | Signature & Stamp:   |