



## Check List of the Application for New Passport

Office Use Only					
Registration No	<b>STO/CON/NPP/20 /</b>				
Country	<b>SW / DK / ES / LV / LT</b>				
Applications	<b>B</b>		<b>C</b>		<b>P</b>

Name of the Applicant <small>(If application is for a child, indicate the name of the Father/Mother/Guardian)</small>								
Sri Lanka National Identity Card No								
Mobile Phone No (with country code):								
e-Mail Address								
<b>All relevant documents indicated below are required to attached to the application</b>					<b>Yes (√)</b>	<b>No (X)</b>	<b>Fee (SEK)</b>	
01	Duly completed application form (Form 'K'- 5 A) (Filled in English Block Letters) <small>(Fee SEK 1500, for children under 16 years SEK 1225 (valid only for 3 years) (for a Lost Passport, please pay the applicable Lost Passport fee indicated at No 15 below )</small>						1500	1225
02	Original Birth Certificate of the Passport holder (Certification fee SEK 40) <b>(Issued by the Registrar General of Sri Lanka or Embassy of Sri Lanka in the country of Birth)</b>						40	
03	Original Previous Passport (If available) (Certification fee SEK 40)						40	
04	03 Clear coloured photographs of 3.5 x 4.5 cm in size. Please read the guidelines given below. The Photographs MUST meets the specifications indicated at the guidelines.							
05	Original Sri Lanka National Identity Card (N.I.C) or Driving License. <small>Not applicable for children under 18 years of age (Certification fee SEK 40)</small>						40	
06	Original Visa or Resident Permit of the applicant (Document issued by the Immigration Authority of the Country of Residence indicating the status and category of your visa.) (Certification fee SEK 40)						40	
07	Declaration of Citizenship of the Applicant / Parents (Certification fee SEK 40)						40	
08	Original Marriage Certificate (Certification fee SEK 40) <b>(ONLY for female applicants if the surname of the husband should be included in the passport: Optional).</b>						40	
09	Professional Qualifications Certificate or Letter from current employer to confirm the profession. <b>(ONLY for insert /amend the profession: Optional)</b> (Certification fee SEK 40)						40	
<b>Following additional documents are required for children under 18 years of age</b>								
10	Sri Lankan Passports of the parents & Declaration of the Citizenship of parents <b>(At least one parent MUST be a Sri Lankan citizen at the time of child's birth)</b> (Certification fee SEK 40X3)						120	
11	Original Visa of the parents (Certification fee SEK 40X2)						80	
12	Consent letter signed by both of the parents (Certification fee SEK 40)						40	
<b>Following additional documents are required for Lost Passport applications</b>								
13	Original Police Report issued by the local police regarding the lost passport. <small>(This Document must attest from the Ministry of Foreign Affairs of the country which it issued.) (Attestation fee SEK 250)</small>						250	
14	Letter issued by the Immigration Authority of the country of residence indicating the current visa status of the applicant and confirming that the applicant have not been issued a foreign travel document by them. (Attestation fee SEK 250) <small>(This Document must attest from the Ministry of Foreign Affairs of the country which it was issued.)</small>						250	
15	Lost Passport Fee <small>Apply with a copy of previous passport - SEK 3545 / Apply without a copy of previous passport – SEK 4495</small>						3545	4495
16	Postage (If applicable)	<b>IF Within Sweden (SEK 140)</b>		<b>IF Out of Sweden (SEK 180)</b>			140	180
17	Bank Fee (If applicable)	<b>For Cross Border Transfer (SEK 50)</b>		<b>For SEPA Payments (SEK 02)</b>			50	02
18	Total Fee Paid <small>(Please fill the relevant fee in the column applicable and transfer to the Embassy Bank Account)</small>	Bank Name: <b>SEB</b> (Skandinaviska Enskilda Banken) Branch: Nybrogatan Account Number : 5213-100-2386 IBAN: SE 51 500000000 521 31002386 BIC: ESS EESS						
19	Payment receipt	By Cash		Bank Transfer				
I hereby certify that all the documents attached to this application are true and genuine. I also agree and aware that if any document found to be forged or any required document has not submitted, the Embassy would <b>NOT</b> refund any fee paid for this purpose.								
Signature of the Applicant: ..... (Date: ..... /...../.....)								
Name:.....								

For Office use ONLY					
Notes:					
Received Date		Processed Date		Processed By	
Sent to DIE Bag No/Date	/	New PPT Received on		Informed applicant on / Verified address on	
Document Handed over	By Post : RR		By Hand Received the new passport and original documents  Signature of the Applicant		

### Specifications of the Passport Photographs:

- I. The image should be 3.5 x 4.5 cm in size
- II. The image must have adequate brightness and contrast;
- III. The skin tone should be natural. In case of over-exposure or under-exposure of the photo, the skin is either too dark or too light, photo will not be acceptable;
- IV. It should show a close up of the head and (partial) shoulders;
- V. The image should be straight looking, centered with neutral expression;
- VI. Face should be in sharp focus and clear with no ink marks/creases/lines;
- VII. The face (from forehead edge to bottom of chin) should be 70 to 80% of the photo or 2.5cm height;
- VIII. The eyes must be open and no hair obscuring the face;
- IX. If worn Prescription glasses, it should be clear and thin framed and should not have flash reflection or obscure the eyes;
- X. Head coverings, hair, head-dress or facial ornaments should not obscure the face;
- XI. The photo must have plain light background and must contrast with face and dress;
- XII. There must be no other people or object in the photo;
- XIII. The lighting must be uniform with no shadows on the face or behind;
- XIV. Red eye photos are not allowed;
- XV. No lines are allowed.
- XVI. The photo should be ideally printed in professional photo printing papers with continuous tone; and good resolution. Polaroid photos or photos printed with ordinary printers are not suitable.

Passports Applications with photos that do not match these specifications are liable to be rejected by the Department of Immigration and Emigration of Sri Lanka, and could result in delay in the process. Passport applicants are advised not to submit photos with any of the defects listed above.



ආගමන හා විගමන දෙපාර්තමේන්තුව  
 குடிவரவு, குடியகல்வுத் திணைக்களம்  
 DEPARTMENT OF IMMIGRATION AND EMIGRATION



ආකෘතිය } K  
 පද්ධතිය }  
 Form }  
 ආ. වි. } 35 A  
 ඉ. ඉ. }  
 I.E. }

විදේශ දූත මණ්ඩල සේවය  
 வெளிநாட்டு தூதரகம்  
 Overseas Mission

ශ්‍රී ලංකා ගමන් බලපත්‍රයක්, හදිසි/හඳුනාගැනීමේ සහතිකයක් සඳහා ඉල්ලුම්පත්‍රය  
 இலங்கை கடவுச்சீட்டு, அவசரகால/அடையாளச் சான்றிதழ் விண்ணப்பம்  
 APPLICATION FOR A SRI LANKAN PASSPORT, EMERGENCY/ IDENTITY CERTIFICATE

පරිගණකයට ඇතුළත් කළ හැක්කේ ඉංග්‍රීසි භාෂාවෙන් පමණක් බැවින් අයදුම්පත් ඉංග්‍රීසියෙන් පමණක් පිරවිය යුතුය. අවශ්‍ය නම් වැඩි විස්තර සඳහා ආ.වි. 35 (බී) උපදෙස් පත්‍රිකාව (සිංහල/දෙමළ) බලන්න.

கணினியானது ஆங்கில மொழியை மட்டுமே ஏற்றுக்கொள்வதால் விண்ணப்பப் படிவத்தை ஆங்கிலத்தில் மட்டுமே பூர்த்திசெய்தல் வேண்டும். அவசியமாயின் (சிங்களம்/தமிழ்) மேலதிக தகவல்களுக்கு அறிவுறுத்தல் படிவத்தைப் பார்க்கவும். (கு.கு. 35"பி")

The data and information are fed into the computer only in English Language. Hence the application must be filled in English. If necessary, please read instructions in form I.E. 35 "B" (Sinhala/Tamil)

වික් ඡායාරූපයක් මෙහි අලවන්න  
 நீழல் படத்தில் ஒன்றை இங்கே ஒட்டவும்  
 Affix One Photograph Here

කාර්යාලයීය ප්‍රයෝජනය සඳහා/ அலுவலக உபயோகத்திற்கு മാத்திரം/ For Office use only

APPLICATION No.	APPLICATED PASSPORT No.	AC CODE
N		

1. Type of Travel Document required } All Countries  Middle East Countries  Emergency Certificate  Identity Certificate

2. Present Travel Document Number

3. NMRP No. (If any)

4. Personal Identity Card Number

5. Surname }

6. Other Names }

7. Permanent Address Overseas }

8. Date of Birth } Date  Month  Year

9. Birth Certificate } Number  District

10. Place of Birth }

11. Sex } Female  Male

12. Profession/ Occupation/ Job }

13. Have you obtained Citizenship of a foreign country or Dual Citizenship in Sri Lanka } Yes  No

If Yes, Dual Citizenship No.   
 (Please fill up fields 18 and 19)

14. Mobile Phone No. Overseas }

15. e-mail Address }



**Compulsory for Dual Citizenship Holders**

16. Foreign Nationality

17. Foreign Passport No.

18. **If this application is for a child below the age of 16 years, following information must also be provided.**

Father / Guardian  
National Identity Card No. / Present Travel Document No.

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Mother / Guardian  
National Identity Card No. / Present Travel Document No.

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එක් ඡායාරූපයක් මෙහි අලවන්න  நமில் படத்தல் ஒன்றை இங்கே ஒட்டவும்  Affix One Photograph Here
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එක් ඡායාරූපයක් මෙහි අලවන්න  நமில் படத்தல் ஒன்றை இங்கே ஒட்டவும்  Affix One Photograph Here
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19. අයදුම්කරු විසින් පහත දැක්වෙන කොටු දෙක තුළ කළු මැහි ලේඛනයක් පිරවීමට නොහැකිවන පරිදි අත්සන වෙත වෙනම තැබිය යුතුය. සිංහලයන්ගේ මුද්‍රාණය සහිතව සකස්කළත්, තනතුරු හිමිකරුගේ අත්සන කෙරෙහි පවැරදිවීම් සිදුවිය හැකිය. Applicant, Please place your signature inside both cages below. Signature should not touch the border.

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**20. අයදුම්කරුගේ ප්‍රකාශය**

(අදාළ නොවන විවෘත කපා හරින්න)

මම ශ්‍රී ලංකාවේ පුරවැසියෙකු බව ප්‍රකාශ කරමි. / මම ..... (රටේ නම ලියන්න) පුරවැසිභාවය / ශ්‍රී ලංකා ජිවිත්ව පුරවැසිභාවය ලබා ඇත්තෙමි.

ශ්‍රී ලංකාවේ /වෙනත් රටක ගමන් බලපත්‍රයක්, හදිසි සහතිකයක් හෝ හඳුනාගැනීමේ සහතිකයක් මා සතුව නොමැතිවුවද, එහි තොරතුරු සහතිකයක් සඳහා අයදුම් නොකරන ලද බවත් මෙයින් සහතික කරමි.

මේ සමඟ ඉදිරිපත් කරනු ලබන අංක ..... දරණ ගමන් බලපත්‍රය / හදිසි සහතිකය / හඳුනාගැනීමේ සහතිකය හැර මීට පෙර මා සතුව තිබුණු සියලුම ගමන් බලපත්‍ර / හදිසි සහතිකය හා හඳුනාගැනීමේ සහතිකය අවලංගු කිරීම සඳහා ශ්‍රී ලංකා ගමන් බලපත්‍ර පිළිබඳ නීති බලධාරීන්ට මවිසින් භාර දී ඇති බවත්, මීට අමුණා ඇති ගමන් ලියවිල්ල මා වෙත නිකුත් කිරීමෙන් පසු එවැන්නක් සඳහා වෙනත් අයදුම් පත්‍රයක් මවිසින් ඉදිරිපත් නොකරන ලද බවත් ප්‍රකාශ කරමි.

මෙම අයදුම් පත්‍රයට අමුණා ඇති ලියකියවිලි සහන හා නිවැරදි වීවා බවත්, සහන තොරතුරු වසන් කිරීම හෝ වික්ෂේප කිරීම සඳහා එම ලියකියවිලි ව්‍යාජ ලෙස වෙනස් කිරීමට භාජනය නොකරන ලද බවත් සහතික කරමි.

ඉහත අලවා ඇති ඡායාරූප වෙස් මාරු කිරීමට හෝ සැඟවීමට හෝ වෙනත් චර්යාත්මක කාරණාවක් මඟින් ස්වාභාවික තත්ත්වය පිළිබිඹු කරන බවත්, එම ඡායාරූප මාස 3ක් ඇතුළත ලබා ගත් ඡායාරූප බවත් සහතික කරමි.

..... හි ශ්‍රී ලංකා විදේශ දූත මණ්ඩලය හරහා ගමන් බලපත්‍රයක් අයදුම් කරන ..... පවුලේ ..... (පුත්‍ර / මයා / මිය / මෙය) වන මම ශ්‍රී ලංකාවෙන් පිටත්ව යාමට ප්‍රථම දෙපාර්තමේන්තුව වෙත මාගේ ඇතිලි සලකුණු ලබාදෙන බව මෙයින් ප්‍රකාශ කරමි. එසේ කිරීමට අපොහොසත් වුවහොත් ශ්‍රී ලංකාවෙන් පිටත්ව යාම වැළකෙන පරිදි මාගේ ගමන් බලපත්‍රය අක්‍රීය වන බව මම දැනුවත්ව සිටිමි.

## விண்ணப்பதாரியின் பிரகடனம்

(பொருத்தமற்ற சொற்களை வெட்டி விடவும்)

நான் இலங்கைப் பிரஜை ஒருவராவேன் என்பதை பிரகடனம் செய்கின்றேன் / நான் ..... (நாட்டின் பெயரைக் குறிப்பிடவும்) குடியுரிமையை / இலங்கை இரட்டை குடியுரிமையை பெற்றுள்ளேன்.

இலங்கை / பிற்தொரு நாட்டின் கடவுச்சீட்டொன்று, அவசர சான்றிதலொன்று அல்லது அடையாளச் சான்றிதலொன்று என்பவசம் இருக்கவில்லை என்பதை அல்லது அவ்வாறான ஆவணமொன்றிற்காக விண்ணப்பிக்கவில்லை என்பதை இத்தால் உறுதியுரைக்கின்றேன்.

இத்துடன் சமர்ப்பிக்கப்படுகின்ற ..... ஆம் இலக்க கடவுச்சீட்டை / அவசர சான்றிதல் / அடையாளச் சான்றிதல் தவிர இதற்கு முன்னர் என்பவசம் இருந்த எல்லா கடவுச்சீட்டுக்களையும் / அவசர சான்றிதல்களையும் / அடையாளச் சான்றிதல்களையும், இரத்துச் செய்வதற்காக இலங்கை கடவுச்சீட்டு தொடர்பான தகுதிவாய்ந்த அதிகாரிகளிடம் என்னால் ஒப்படைக்கப்பட்டதென்பதையும், இத்துடன் இணைக்கப்பட்டுள்ள பயண ஆவணம் எனக்கு விநியோகிக்கப்பட்டதன் பின், அவ்வாறான ஆவணமொன்றைப் பெற்றுக் கொள்வதற்காக என்னால் விண்ணப்பப்படிவமொன்று சமர்ப்பிக்கப்படவில்லை என்பதையும் பிரகடனம் செய்கின்றேன்.

இவ் விண்ணப்பப்படிவத்துடன் இணைக்கப்பட்டுள்ள ஆவணங்கள் உண்மையானதும், சரியானதெனவும், உண்மையான விபரங்களை மறைக்கும் நோக்குடன் போலியான ஆவணங்கள் போலியாக மாற்றங்களுக்கு உட்படுத்தப்படவில்லை என்பதையும் உறுதியுரைக்கின்றேன்.

மேலே ஒட்டப்பட்ட புகைப்படம் உருமாற்றப்பட்டு அல்லது மறைக்கப்பட்டு இல்லாது, எனது இயற்கைத் தோற்றத்தை வெளிக்காட்டும் புகைப்படம் என்பதையும், இப் புகைப்படங்கள் 03 மாத காலப்பகுதிக்குள் பெற்றுக் கொள்ளப்பட்டவை என்பதையும் உறுதியுரைக்கின்றேன்.

..... இல் அமைந்துள்ள இலங்கை வெளிநாட்டுத் தூதரகத்தினூடாக கடவுச்சீட்டிற்காக விண்ணப்பிக்கும் ..... இல் வசிக்கும் திரு / திருமதி / செல்வி / சங் / வண.: ..... ஆகிய நான் இலங்கையில் இருந்து வெளியேறிச் செல்வதற்கு முன் குடிவரவு, குடியகல்வு திணைக்களத்திற்கு எனது கைவிரல் அடையாளத்தைப் பெற்றுக் கொடுப்பேன் என்பதை இத்தால் உறுதியுரைக்கின்றேன். அவ்வாறு செய்வதற்கு தவறும் பட்சத்தில் இலங்கையில் இருந்து வெளியேறவது தடைப்படும் விதத்தில் எனது கடவுச்சீட்டு செய்யப்படும் என்பதை நான் நன்கு அறிவேன்.

## Client Undertaking

(Please cut off the inapplicable words)

I declare that I am a citizen of Sri Lanka / I hold Dual Citizenship of Sri Lanka / I am a citizen of ..... (Write the name of the country)

I certify that I have not previously held or applied for any Passport, Emergency Certificate or an Identity Certificate

I certify that all previous passports, Emergency Certificate or an identity Certificates held by my name have been surrendered to the Sri Lankan Passport Authorities for cancellation, other than the passport/ Emergency Certificate/ Identity Certificate No: ....., which is now submitted and I have made no other application since the one attached was issued to me.

I certify that the information furnished in this application and documents attached to this application are true and correct and no alterations, modifications or falsifications were carried out to hide or deflect true facts.

I certify that affixed photographs are depicting the natural status of myself without disguise or concealment and were taken with in the last three months.

I Mr./Mrs./Miss/Rev. ...., residing at ..... applying for a passport through Sri Lanka Mission in ....., hereby undertake to provide my fingerprints to the Department prior to my departure from Sri Lanka. I understand the failure to do so will cause my passport to become inactive, preventing my departure from Sri Lanka.

.....  
திகதி/ இடம்: .....

.....  
.....  
.....  
.....

21.

## අයදුම්කරු පිළිබඳ සහතිකය

(මේ සඳහා ඔබගේ අය හොඳම යුතු)

මාගේ ජෛවලික දැකීමට හා විශ්වාසයට අනුව අයදුම්කරු විසින් ලබා දී ඇති තොරතුරු සත්‍ය බවට අයදුම්කරු විසින් ඉහත කර ඇති ප්‍රකාශය නිවැරදි බවට සහතික කරමි. අයදුම්කරු සිය අත්සන මා ඉදිරිපිට දී ..... දින ..... දී නැගූ බව ද සහතික කරමි.

## விண்ணப்பதாரி தொடர்பான சான்றுலை

(இதற்காக கட்டணம் அறவிடுதல் கூடாது)

எனது தனிப்பட்ட அறிவுக்கும், நம்பிக்கைக்கும் எட்டிய வரை, விண்ணப்பதாரியினால் தரப்பட்டுள்ள விபரங்கள் உண்மையானவை எனவும், விண்ணப்பதாரியினால் வழங்கப்பட்டுள்ள பிரகடனம் சரியானதெனவும் அத்தாட்சிப்படுத்துகின்றேன். விண்ணப்பதாரி ..... ஆம் திகதி ..... இல் வைத்து என் முன்னிலையில் அவரது கையொப்பத்தை இட்டார் என்பதையும் அத்தாட்சிப்படுத்துகின்றேன்.

## Certificate Regrading the Applicant

(No fee is chargeable for this Certificate)

To the best of my personal knowledge and belief, the information given by the applicant is true and the declaration made above by the applicant is accurate. The applicant placed his/her signature in front of me on .....(Date) at ..... (Place).

විදේශ දූත මණ්ඩල මුද්‍රාව/ Overseas Mission Seal/ வெளிநாட்டுத் தாதரக உத்தியோகபூர்வ இறப்பர் முத்திரை

.....  
විදේශ දූත මණ්ඩල බලධරයන්ගේ අත්සන/  
Signature of OM Authorized Officer/

தாதரக அதிகாரம் பெற்ற உத்தியோகத்தரின் கையொப்பம்

.....  
දිනය/ Date/ திகதி

(කාර්යාලයේ ප්‍රයෝජනය සඳහා)  
(அலுவலக உபயோகத்திற்கு மாத்திரம்)  
(For Office use only)

විදේශ දූත මණ්ඩල නිර්දේශය  
வெளிநாட்டு இலங்கை தாதரகத்தின் விதந்துரை  
Recommendation of the Overseas Sri Lankan Mission

කාර්යාලයේ ප්‍රයෝජනය සඳහා /அலுவலக உபயோகத்திற்கு மாத்திரம்/ For Office use only

### Special Reference to Controller / DC

1. BC ALT/ DE
2. NIC DF/ Double (Different/ Same)
3. Appearance (Different/ Under Age/ Above Age)
4. Black Listed: ID/ PPT/ BC or other reason

Ac's Signature

PPT No :  
PPT Lost : Yes/ No  
BC No :  
District :  
NIC/ DL/ Postal ID  
MC No :  
District :  
Parents PPT copy/ NIC/ Consent Letter  
Ac's Order :

**DECLARATION OF CITIZENSHIP OF THE APPLICANT / PARENTS**

I,.....(*Applicant's name*)  
of..... (*Applicant's address*),  
bearing Sri Lanka passport No. .... issued at ..... (*Place issued*)  
on ..... (*Date issued*), hereby solemnly and truthfully declare and affirm, that I  
am a \*citizen of Sri Lanka and is not a citizen of any other country / \*Dual citizen of Sri  
Lanka and ..... (*Second country you hold citizenship*) as of \*today /  
\* ..... (*the last date applicant holds the Sri Lanka citizenship*).

.....  
Signature of the applicant  
*(For children under 18 years of age, a parent or legal guardian should signed)*

Date: .....

\* - Delete irrelevant words

**Explanatory note:**

Please note that the above declaration is required on account of the fact, that if the applicant / Parents of applicant had acquired citizenship of any other country, he/she automatically loses Sri Lanka citizenship.

**Attestation by the Embassy / Honorary Consulate of Sri Lanka;**

Sworn / Affirmed and signed this .....day of ..... 20..... before me.

Signature of the Attester and Official Seal